

AGENDA

**Councillors are summoned to attend a Meeting of the Parish Council on
Wednesday 3rd April 2024 at 7.00 pm in Lea Village Hall.**

The meeting will be recorded for the purpose of the minutes.

1. To receive apologies for absence. (Please send apologies via the Clerk)
2. To disclose personal and pecuniary interests and written requests for dispensation.
3. To consider re-adoption of the Standing Orders at the Annual Meeting of the Parish Council
4. To consider the Chairman's nomination for the HALC Executive Committee

5. Public Forum

- 5.1 To receive a brief report from a Ward Member – Cllr Bramer
- 5.2 Members of the public are invited to make comments and raise items, time restricted to 10mins. This is the only time in the meeting that the general public can speak.
6. To approve as correct the minutes of the meetings held on the 6th and 19th March 2024.

7. Planning

- 7.1 To comment on new planning application for determination by Herefordshire Council

Ref	Location	Description	Comments by
240668	Stables, Green Acres, Lea, HR9 7JZ	Proposed erection of farm machinery and equipment store	13/04/24
240434	Land at Frogs Bottom. Frogs Bottom, lea	An application to determine if prior approval is required for a proposed change of use of agricultural building to form 1 smaller dwellinghouse and 1 larger dwellinghouse (Class C3) and for building operations reasonably necessary for the conversion	No response required.

- 7.2 To note decisions/notifications made by Herefordshire Council
- 7.3 To consider making comment on Herefordshire Councils Draft Local Plan Reg 18 consultation.
- 7.4 To consider the impact of Herefordshire Council's Draft Local Plan on the Parish Council's NDP and to nominate a member of the Parish Council to attend the meeting.

8. Finance:

- 8.1 To note the bank balances
- 8.2 To consider the new Clerk taking over the administration of the Unity Accounts as of April 2024
- 8.3 To note the renewal of the Garage contract
- 8.4 To consider the new accounting templates for use in 24/25
- 8.5 To note the outstanding 2023 annual contribution to the cutting of the grass at Lea Church.
- 8.6 To consider asking HALC to complete the AGAR for 2023-2024

- 8.7 To consider donating funds to the village hall to help pay for the work needed for it to comply with current Fire Regulations.
- 8.8 To consider purchasing Arnold-Baker Local Council Administration from the SLCC £141.80 including P&P instead of HALC
- 8.9 To consider provision of one or more SID devices as quoted by Elan City, £2250 + VAT and carriage.
- 8.10 To consider provision of three concrete plinths needed as bases for SID devices.
- 8.11 To consider the new funding schemes from Herefordshire Council including the Lengthsman scheme, PROW Funding and the Local Drainage Fund.
- 8.12 To consider the following invoices for payment:

Description	Budget Heading	VAT	Amount (inc. VAT)
Payment of grant to Lea Church towards the grass cutting of the churchyard (approved 05/04/23)	Churchyard		£450
Lengthsman INV TGC2600	Lengthsman	£88.00	£528.00
Village Hall Hire Q1 2024 Ref 2024/07	Meeting room Hire		£60
HALC Internal Audit 22-23 H1988	Audit Fees	£50.00	£300.00
Clerks Salary for April	Clerks Salary		As Per Contract
Clerks Expenses – Mileage for 2 meetings (64 miles x £0.45 = £28.80), stamps (£8) and mobile sim for 1 months (£2)	Clerks Expenses		£38.80

- 8.12 To note payments made between meetings:

Description	Date Paid	Amount
Clerks Pay for March Tax month 12	25/04/24	As per Contract

9. Footpaths/Commons/Rivers/Open spaces

- 9.1 To note the four self-closing gates forming part of the grant funded project, have now been installed and to consider a note of appreciation.

10. Highways/Rural Roads/Bridges

- 10.1 To consider a recommendation to apply for a Traffic Regulation Order (TRO) in order to create a 30mph speed limit (rather than the current 60mph) on the B4222 between the B4224 and the A40 known as Mill Lane and also along the U70245 known as Rock Lane.

- 11. To note Information Sheet

- 12. To put forward items for the next agenda

- 13. To note the date and time of the next meeting will be the **Annual Meeting of the Parish Council – Thursday the 9th May at 7pm in the Village Hall**

- 14. To note the **Annual Parish Meeting** will be held on **Wednesday the 15th May at 7pm in the Village Hall.**

- 15. To prepare for the Annual Parish Meeting and Annual Parish Council Meeting.