

AGENDA

**Councillors are summoned to attend a Meeting of the parish council on
Wednesday 6th March 2024 at 7.00 pm in Lea Village Hall.**

The meeting will be recorded for the purpose of the minutes.

1. To receive apologies for absence. (Please send apologies via the Clerk)
2. To disclose personal and pecuniary interests in items of business listed below.
3. To consider updating Standing Orders and in due course Financial Regulations
4. Public Forum
 - 4.1 To receive a brief verbal report from a Ward Member – Cllr Bramer
 - 4.2 Members of the public are invited to make comments and raise items, time restricted to 10mins. This is the only time in the meeting that the general public can speak
5. To approve as correct the minutes of the meetings held on the 17th and 31st January 2024.
6. Planning
 - 6.1 To comment on new planning application for determination by Herefordshire Council - None
 - 6.2 To note decisions/notifications made by Herefordshire Council - None
 - 6.3 To note Herefordshire Councils pending Core Strategy revision in relation to the Lea NDP and in particular a recommendation that lea PC take note of and participate in any relevant consultations.
7. Finance:
 - 7.1 To note the bank balances
 - 7.2 To consider the costs of the Clerk doing CilCA training in GAPTC vs HALC
 - 7.3 To note the outstanding 2023 annual contribution (£600) to the Village Hall for grass cutting.
 - 7.4 To approve the 2024 annual contribution to the grass cutting at the Village Hall.
 - 7.5 To consider the repainting of the Milestone markers and the quote from Four Seasons Carpentry to clean and repaint the milestone/markers.
 - 7.6 To consider the Fixed Asset Register details for approval.
 - 7.7 To consider the AGAR report 2022-2023 for approval to be submitted to the external auditor.
 - 7.8 To consider donating funds to the village hall to help pay for the work needed for it to comply with current Fire Regulations.
 - 7.9 To consider the Insurance renewal Quote for payment.
 - 7.10 To consider the following invoices for payment:

Payee	Description	VAT	Amount (inc. VAT)
Emma Donovan	Reimbursement of HCS Invoice 1155 to sort Clerks Laptop	£10.00	£60.00

Emma Donovan	Reimbursement of MS Office purchase for the Clerks Laptop	£10.00	£59.99
Emma Donovan	Wages for Payment 25/03/24		
Emma Donovan	Expenses – one off Filing set up costs and mileage		£141.88
Emma Donovan	Reimbursement of ½ of qualification fee for ILCA England (Total £144)		72.00
Emma Donovan	Reimbursement of ½ of the SLCC The Clerks Guide (Total £52.30) needed for CiLCA training and job		£26.15
Zurich Community First Trading Ltd	Insurance renewal Annual 1 year Premium 3Yr LTA (1 year)		£271.08 £257.53
Terry Griffiths	INV TGC2572	£88.00	£528.00

8.12 To note payments made between meetings:

Payee	Description	Date Paid	Amount
Emma Donovan	Wages for January Tax month 10		£186.78
Emma Donovan	Wages for February Tax month 11	24/02/24	£404.46

8. Footpaths/Commons/Rivers/Open spaces

8.1 To consider Herefordshire Councils desire for collaboration on tree planting as part of an application to the Local Authority Treescape Fund (LATF), and whether there are locations within the Parish suitable for new trees.

8.2

8.2.1 To receive and consider a report related to the line of the footpath LE12 in the vicinity of LE12-3

8.2.2 To consider, with regards to LE12-4 the concrete stile, formally requesting that HC changes the Definitive Map to suit the historic situation that is in practice unchanged.

8.3 To receive notification of gates to replace stiles within the parish and receive details of installation plans.

9. Highways/Rural Roads/Bridges

9.1 To receive an update, on the defective inspection cover and its traffic lights on the A40.

9.2 To consider the idea of placing bollards on the B4222 in the village to stop people parking and alleviate traffic issues.

9.3 To receive an update related to the request for potential SID base positions.

9.4 To consider village litter pick.

10. Health, Safety and the Environment

10.1 To consider the Flood Recovery Framework for areas and property impacted by Storm Henk around the Parish.

11. To note Information Sheet

12. To put forward items for the next agenda

13. To agree the date and time of the next meeting – 3th April at 7pm in the Village Hall

14. To prepare for the Annual Parish Meeting and Annual Parish Council Meeting.