

Councillors are summoned to the Parish Council meeting on **Wednesday 7th December 2022 at 7.30pm** at Lea Village Hall. Parishioners and other interested parties are welcome to participate.

AGENDA

1. To accept apologies for absence
2. To record Declarations of Interest in items on the agenda
3. **CLOSED SESSION. Members of the public will be asked to leave the meeting room for this brief session.**
 - i) To discuss Clerks salary
 - ii) To approve Clerks contract of Employment (updated from July 2014)
4. To approve the minutes of the meeting held on 2nd November 2022
5. To receive a report from Cllr Wilding.
6. Chairman's Announcements
7. To receive a progress report on actions requested in the previous minutes
8. To receive any report from representatives on outside bodies
9. Financial Matters:
 - i) To approve accounts and bank reconciliation. *Appendix 1.1*
 - ii) To approve payments. *Appendix 1.2*
 - iii) Financial Year 2023/24 - Increasing Costs and other matters *Appendix 1.3*
 - iii) To approve 2023-2024 budget. *Appendix 1.4*
10. To discuss content, cost and distribution of the recruiting leaflet for Parish Council Elections May 2023
11. Correspondence. *See appendix 2*
 - i) To receive any updates from the Chairman
12. Highways
 - i) To receive a progress report on any actions requested in the previous minutes
13. Lengthsman's Scheme.
 - i) To receive a progress report
14. Footpaths
 - i) To receive a progress report from the Footpath's Officer
15. Planning matters. *See appendix 3*
16. Councilors Submissions
17. Public Submissions
18. Next Meeting
 - i) To consider the date of the next meeting which is scheduled for 4th January 2023.
 - ii) To consider the date of 29th March for the Parish Meeting 2023.

If you wish to contact the Clerk, please telephone, or email between 9:00am and 17:00pm weekdays.